



Malaviya National Institute of Technology Jaipur

मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर

(An Institute of National Importance under Ministry of HRD, Govt. of India)

JLN MARG, JAIPUR - 302017 (RAJASTHAN) INDIA

No.F6(1)Misc/MNIT/08/1050

Date: 26/08/2015

OFFICE ORDER

The accommodation and other facilities for visiting members in the Institute has been created in two premises, named as, Visitors Lounge (earlier called as guest house): VL-1 (Indradanush) and VL-2. On the recommendations of Committee constituted vide order dated 30-07-2015, the Competent authority has fixed the charges for the utilization of the facilities as per following details:

1. Accommodation Charges

S. No.	Description	Accommodation charges per day (Rs.)
1	Visitors Lounge-1 (Indradhanush)	975/-
2	Visitors Lounge-2	700/-

2. Eligibility/Guest Type and Rebate

Type	Description	Rebate (%), applicable on accommodation charges
A	For external members of the BOG/FC/Senate & other Institute/Ministry Committees/Director's of NITs	Full
B	a. For Institute Guest (on invitation / official work) b. Workshop/STTP/Conference participant	50
C	a. Staff's personal guest b. Representatives of companies coming for recruitment c. Faculty from other CFTIs d. Institute Alumni (self or spouse)	20
D	a. Others (on the recommendation of Institute staff only) b. Parents of student (on recommendation of Hostel Office/Warden)	NIL

3. Charges for breakfast & meals

Type	Breakfast	Lunch	Dinner
Ordinary	Rs.100 /-	Rs.125 /-	Rs.125 /-
Special	Rs.150 /-	Rs.175 /-	Rs.175 /-
Occasional	Rs.150 /-	Rs.250 /-	Rs.300 /-

4. Housekeeping charges: @ 25 % on the accommodation/breakfast/meal charges to be paid.

5. Charges for Other facilities

(i) Dining hall of VL-1(Non-exclusive personal use): Rs.2500/- per meal.

Note: Dining arrangement in excess of fifteen persons shall be treated as Non-exclusive personal use.

(ii) Dining hall of VL-2 (Exclusive personal use): Rs. 5000/- per day

(iii) Committee room in VL-1:Rs. 5000/- per day.

6. Other Guidelines

- (i) The charges for Institute Guest shall be transferred from Institute/Project fund to Visitors Lounge Account (Account Title: MNIT VIP Guest house, A/c No: 676801700413; IFSC Code: ICIC0006768).
- (ii) The competent authority to grant further rebate (not applicable on charges for breakfast & meals) shall be the Registrar (maximum up to 50%) and the Director (maximum up to 100%).
- (iii) It will be mandatory for Guest Type mentioned at C & D to produce a copy of their photo identity card at the reception.

This order will effective from 01st September 2015.


Registrar

Copy to:-

- 1) All Deans/Head of the Departments/Centre Coordinators/Section Incharges.
- 2) Coordinator Guest Lounge.
- 3) Assistant Registrar (Accounts).
- 4) PA to Director.
- 5) P A to Registrar.
- 6) Webmaster for uploading on Institute website.


Assistant Registrar (Estt.)